

INSTRUCTIONAL MATERIALS SELECTION

The board delegates authority to certificated employees and administrators to determine which instructional materials will be utilized by and purchased by the school district.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, certificated employees shall consider the current and future needs of the school district as well as the changes and the trends in education and society. It shall be the responsibility of the superintendent to report to the board the action taken by certificated employees.

There shall be established a committee composed of building administrators and instructors from each of the three levels, and this committee shall be known as the Review Committee. A meeting of the Review Committee will be called to deal with any written complaint regarding educational materials used within the school system. The Review Committee may call in additional resource people from within the school system to represent other curriculum areas should the complaint deal with materials of a specific area of the curriculum. Appeals from the decision of the Review Committee may be made through the superintendent of schools to the board of education for final decision.

An individual student may be excused from using challenged materials after his or her parent or guardian has filed a written complaint. The teacher will then assign the student alternate materials of equal merit.

The use of challenged materials by class, school or district shall not be restricted until final disposition has been made by the appropriate review committee but individual pupils may be excused from challenged materials by written request of their parents.

In making its recommendations to the superintendent, the certificated employees will select materials which:

- support the educational philosophy, goals and objectives of the school district;
- consider the needs, age, and maturity of students;
- are within the school district's budget;
- foster respect and appreciation for cultural diversity and difference of opinion;
- stimulate growth in factual knowledge and literary appreciation;
- encourage students to become decision-makers, to exercise freedom of thought and to make independent judgment through the examination and evaluation of relevant information, evidence and differing viewpoints;
- portray the variety of careers, roles, and lifestyles open to persons of both sexes; and,
- increase an awareness of the rights, duties, and responsibilities of each member of a multicultural society.

The criteria stated above for selection of instructional materials shall also apply to the

selection of textbooks. The superintendent may develop other means for the selection of textbooks. Textbooks shall be reviewed as needed at least every 7 years.

Education materials given to the school district must meet the criteria established above. The gift must be received in compliance with board policy.

Cross Reference: 203.07 Advisory Board Committees
 603 Curriculum Development
 611 Academic Achievement

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